

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
 JUNE 20, 2023  
 REGULAR SESSION MEETING @ 6:30 PM  
 EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time: 6:30 PM**

Dr. Swabb	P	Mrs. Brewer	ABSENT	Mr. Besecker	P	Mr. Manuel	P	Mrs. Hill	P
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**BOARD PRESIDENT’S REPORT:**

A. Welcome by Dr. Scott Swabb

**This meeting will be broadcasted. In person meeting will be held in Room 404.**

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Mr. Besecker; Second: Mr. Manuel

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 4-0  
 RESOLUTION NO. 054-2023***

- C. May 27, 2023 - Approval of Minutes of Records Retention Meeting  
 May 16, 2023 - Approval of Minutes of Regular Meeting

Motion: Mr. Manuel; Second: Mr. Besecker

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 4-0***  
***RESOLUTION NO. 055-2023***

**ADMINISTRATIVE REPORTS**

- A. Mrs. Maria Brewer, Upper Valley CC update – Maria was not in attendance
- B. Mrs. Chloe Thompson-
  - 1. Available to answer questions with regard to the purchases on the board agenda
  - 2. Isabella Hamilton was receiving a scholarship from Ohio High School Athletic Association
- C. Mr. Joe Hurst, Superintendent
  - 1. Discussion of open enrollment and an increase from 68 students, prior year to 70 current year to 79 applications to date.
  - 2. Grant for 38 Trees was received and actually was planted by Skip Miller and crew
  - 3. Ad panels for score board are being prepared for painting to put on the new score Board when ready
- D. Mrs. Carla Surber, Treasurer –
  - 1. Power point information on Five year forecast given to Board Members
  - 2. Application for preschool grant is being completed in a desire to help with educational opportunities in the Head Start Program
  - 3. Continued increases in Medicaid participation is increasing funding

**PUBLIC PARTICIPATION - none**

**FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 21). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

- 1. Financial Journal – May 2023
- 2. Check Register – May 2023

3. Then & Now certification of bills that were obligated by employees of the district:

Tiffany Shively	Encumbered \$74.29,	Payable \$107.21
Riverside Insights	Encumbered \$85.52,	Payable \$99.80
Riverside Insights	Encumbered \$630.60,	Payable \$833.50
Amazon	Encumbered \$36.26,	Payable \$37.86
Amazon	Encumbered \$326.78,	Payable \$349.10
Walmart	Encumbered \$0,	Payable \$27.78
Backyard Team Apparel	Encumbered \$0,	Payable \$944.00
Backyard Team Apparel	Encumbered \$0,	Payable \$240.00
Toledo Physical Education Supply	Encumbered \$87.00,	Payable \$100.92
Lasting Impressions	Encumbered \$0,	Payable \$120.00
Ellaina Rose Floral Designs	Encumbered \$0,	Payable \$54.00
Ohio FFA Association, Inc.	Encumbered \$0,	Payable \$30.00
Medco	Encumbered \$0,	Payable \$430.00
Clark's Pizza House	Encumbered \$0,	Payable \$140.00
Darke County ESC	Encumbered \$0,	Payable \$348.00
Darke County ESC	Encumbered \$3,809.25,	Payable \$7,549.66
e3 Diagnostics	Encumbered \$0,	Payable \$100.00
Darke County ESC	Encumbered \$6,587.04,	Payable \$6,752.00

4. Recommend approval of Transfers and Advances for the month:

Repay Advance 516-9223 Title VI-B in the amount of \$120,944.95 Resolution No 064-2022 to the 001 General Fund

Repay Advance 300-9002 Washington DC Trip in the amount of \$25,000.00 to 001 General Fund

Repay Advance 507-9121 ESSERS II in the amount of \$200,000.00 to 001 General Fund

Repay Advance 507-9222 ESSERS III in the amount of \$100,000.00 to 001 General Fund

Repay Advance 499-9214 OFCC Safety in the amount of \$100,000.00 to 001 General Fund

Repay Advance 300-9500 Athletics in the amount of ~~\$25,000.00~~ \$15,000.00 (\$10,000.00 not repaid, \$15,000.00) to 001 General Fund

Repay Advance 587-9121 ESCE in the amount of \$1,999.56 to 001 General Fund

Repay Advance 516-9121 IDEA in the amount of \$27,003.30 to 001 General Fund

Repay Advance 587-9223 ESCE in the amount of \$1,039.00 to 001 General Fund

Repay Advance 499-9123 OAG Linking in the amount of \$20,000.00 to 001 General Fund (if the state returns their money)

Repay Advance 499-9923 in the amount of \$35,475.00 to 001 General Fund

Transfer 018-9222 Library Fund in the amount of \$2,188.00 to 018-9130 HS Principal Fund

New Year Advances if funds are not received prior to year-end:

Advance to Fund 507-9222 in the amount of \$120,000.00 from 001 General Fund

Advance to Fund 499-9214 in the amount of \$100,000.00 from 001 General Fund

Advance to Fund 599-9516 in the amount of \$790,000.00 from 001 General Fund

Advance to Fund 599-9322 in the amount of \$ 25,000.00 from 001 General Fund

5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend approval of Temporary appropriations for the year-ended June 30, 2024.
7. Recommend approval of an increase to our credit limit with US Bank Platinum Card account to \$12,500.
8. Recommend approval of the Class of 2023 donating their balance of 1133.75 to the new stadium project to include funding for the flagpole and signage of Noah Helman of \$1133.75.
9. Recommend approval of starting a memorial scholarship fund in Greg Hale's honor.
10. Recommend approval of the agreement for limited information processing services with the Management Council - Ohio Education Computer Network at no additional cost to the District.
11. Recommend acceptance of a donation of a wheelchair received from Wayne Healthcare Foundation.
12. Recommend acceptance of the following donations to be used for the Greg Hale Scholarship Fund:

Patricia & Scott Besecker	\$25.00
Bob & Tracy Barhorst	\$30.00
Jinny Jess Hale	\$20.00
The Bob Daugherty Family	\$100.00
Dorothy Huggins	\$20.00
Jon Geuy, Ken James, Bob Snyder & Pat Murphy	\$400.00
The Dennis Fair Family	\$50.00
The Anthony Monnin Family	\$30.00
The Lance Ray Family	\$100.00
K. Douglas Compton	\$250.00
Debra Wortman	\$100.00
Albert Gregg	\$50.00
Clay & Brandy Spencer	\$100.00
Larry Brown	\$200.00
David Humerickhouse	\$25.00
Cindy Hale's Leadership Troy Classmates/Instructor Amy Schaffer, Cale Arnold, Shelby Chaney, Emily (Reinhart) Gleason, Gavin Glasscoe, Kathie Roetter	\$ 250.00

13. Recommend acceptance of a donation from Jill Reck in the amount of \$1,000.00 for the Chad Nolan Scholarship Fund.
14. Recommend acceptance of a donation from Bethany Espich in the amount of \$50.00 for The National Honor Society.
15. Recommend acceptance of Ohio Attorney General's FY23 School Safety Grant in the amount of \$2,637.76 for door locks.

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16. Recommend approval of an engagement with Ohio Auditor of State for conversion software. Local Government Services will compile with the information provided, the annual financial statements of Bradford Exempted Village School District as of and for the fiscal year ending June 30, 2023, and issue an accountant's report thereon in accordance with Statements on Standards for Accounting, and Review Services issued by the American Institute of Certified Public Accountants. The cost will be \$1,980.00.
17. Recommend acceptance of a grant from AES Ohio for EV Chargers for up to \$65,709.89 for DC Fast Chargers and \$3,555.34 for level 2 chargers.
18. Recommend approval to apply for Early Childhood Education Grant to receive \$4,000.00 per slot to serve children in high-quality, part-day preschool programming.
19. Recommend the following amounts to be applied for in the Continuous Consolidated Improvement Plan (CCIP):
 

Title I -	\$ 97,092.07
Title IIA -	\$ 18,979.38
IDEA-B -	\$ 126,434.68
Title IV-A -	\$ 10,000.00
Early Childhood -	Not assigned
20. Recommend a contract with K-12 Business Consulting, Inc. for Ohio Five-Year Forecasting Program Customer Agreement in the amount of \$6,500.00 to the required November 2023 and May 2024 Five Year Forecast updates established in Ohio Revised Code.
21. Recommend a Hold Harmless Agreement for indemnification as a result of the sale of the District dunk tank in an "as is condition" in the amount of \$500.00.

Motion: Mrs. Hill; Second: Mr. Manuel

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 4-0***  
***RESOLUTION NO. 056-2023***

**OLD BUSINESS none**

## NEW BUSINESS

*Consent Items (items 1 through 35). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:

A. Resignations/Retirement -

Tabatha Canan - Resigning from media specialist position effective at the end of the 2022-2023 school year pending hiring as Elementary Secretary

B. Employment - Certified Personnel - One (1) Year Substitute Contract for the 2022-2023 school year:

Zachary Williams-Henninger

C. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2022-2023 school year:

Ashley Fry - Summer School Teacher

D. Classified Personnel - One (1) Year Contract for the 2023-2024 school year:

Michael Reier - Full-time Bus Driver

Tabatha Canan - Elementary Secretary

Loren Canan - Media Specialist (up to 5 per diem days for training)

E. Classified Personnel - One (1) Year Substitute Contract for the 2023-2024 school year:

Deborah Kiser - Educational Aide  
Secretary  
Cafeteria

Joanna Pittenger - Educational Aide  
Custodian  
Secretary  
Cafeteria

F. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2023-2024 school year:

Chloe Thompson	Half-Time Student Council
Cory Canan	Half Time Student Council
Austin Evans	8th Grade Boys Basketball Coach
Jack Shell	7th Grade Boys Basketball Coach
Haley Lear	Fall Sports Site Supervisor
Ryan Hudelson	Fall Sports Site Supervisor
Tabatha Canan	Ticket Taker
Athena Beachler	Ticket Taker
Cindy Hoelscher Fair	Ticket Taker
Karen Gehret	Ticket Taker
National Honor Society	Ticket Takers (Adult Supervision Required)
Jamie Hocker	Half Time Asst. Varsity Girls Volley Ball Coach
Rylee Canan	Half Time Asst. Varsity Girls Volley Ball Coach
Ashley Fry	Jump Start Teacher
Jessica Ridout	Jump Start Teacher
Brittney Clark	Jump Start Teacher

G. Classified Administrative Personnel - Revise the food service coordinator contract from 204 days to 199 days with 5 days (per diem) added as needed per the request of Deb Didier.

H. In Accordance with the Memorandum of Understanding, as mutually agreed with the Bradford Education Association, the following position will be created for the beginning of the 2023-2024 school year and paid per the MOU for instructional training.

Lisa Osborne, Instructor - MMR (Mathematical, Modeling, and Reasoning) Course

2. Recommend approval of a contract with Waibel Energy Systems to provide and install new condenser fan motor, fan blade and provide and install new main controller for an amount not to exceed \$7,700.00.
3. Recommend approval of a contract with PaySchools for the 2023-2024 school year in the amount of \$2,005.00.
4. Recommend approval of an overnight stay for our Cross Country Team to travel to Chenoweth Trails, departing on August 7th and returning on August 9th via school bus and/or school van. A refundable deposit of \$350.00 will be provided to the foundation.
5. Recommend approval of an out-of-state trip for our golf team to travel to the WOAC Golf Preview at the Richmond Elks in Richmond, Indiana on 8/2/23.
6. Recommend approval of an out-of-state trip for our golf team to travel to Blazer Invite Golf Tourney in Richmond, Indiana on 8/4/23.
7. Recommend approval of an out-of-state trip for our golf team to travel to Union City CC Invite Golf Tourney in Union City, Indiana on 8/15/23.

8. Recommend approval of an out-of-state trip for our golf team to travel to Highland Lakes for a golf match with National Trail in Richmond, Indiana on 9/12/23.
9. Recommend approval of an out-of-state trip for our golf team to travel to WOAC Golf Tournament in Richmond, Indiana on 9/21/23.
10. Recommend approval of an out-of-state trip for our volleyball team to travel to Randolph Eastern in Union City, Indiana on 9/25/23.
11. Recommend approval of an additional \$15.00 fee for only students using school owned instruments in band.
12. Recommend approval of Memorandum of Agreement with New Creation Counseling Center and Bradford Village School District for continuing the Nexus Program (counseling program offered by NCCC) designed to offer students on-site or internet-based mental health counseling in the District totaling \$46,500.00, 3 days per week, for the 2023-2024 school year.
13. Recommend approval of the Bradford Public Library Budget for Fiscal Year 2023-2024

BRADFORD PUBLIC LIBRARY, MIAMI COUNTY

Financial Worksheet - Object / Program

2024 Budget Revised

Year 2023

Fund Classification:

1000 General

Description	2021	2022	Current 2023	2024
Fund Balance 1/1	\$267,947.84	\$320,692.16	\$375,476.17	\$43,511.56
Fund Balance Adjustments	\$185.00	\$0.00	\$0.00	\$0.00
<b>Revenues</b>				
<b>Property and Other Local Taxes</b>				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
<b>Intergovernmental</b>				
Grants - In - Aid	\$0.00	\$0.00	\$0.00	\$0.00
<b>Public Library Fund - State</b>				
1000-240-0000 - Public Library Fund - State	\$298,356.32	\$317,957.87	\$322,789.39	\$915,000.00
Public Library Fund - State Total	\$298,356.32	\$317,957.87	\$322,789.39	\$915,000.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
<b>Patron Fines and Fees</b>				
1000-310-0000 - Patron Fines and Lost Item Income	\$225.60	\$192.18	\$150.00	\$150.00
1000-399-0000 - Other - Patron Fines and Fees	\$1,670.00	\$2,467.31	\$2,000.00	\$2,000.00
Patron Fines and Fees Total	\$1,895.60	\$2,659.49	\$2,150.00	\$2,150.00
Services Provided to Other Entities	\$0.00	\$0.00	\$0.00	\$0.00
<b>Contributions, Gifts and Donations</b>				
1000-613-0000 - Restricted Contributions - Foundations	\$0.00	\$1,675.00	\$0.00	\$1,000.00
1000-619-0000 - Other - Restricted Contributions, Gifts and	\$10,000.00	\$900.00	\$1,000.00	\$1,000.00
Donations				
1000-659-0000 - Other - Unrestricted Contributions, Gifts and	\$9,423.00	\$9,685.00	\$5,000.00	\$5,000.00
Donations				
Contributions, Gifts and Donations Total	\$19,423.00	\$12,260.00	\$6,000.00	\$7,000.00
Earnings on Investments				

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1000-701-0000 - Interest or Dividends on Investments	\$322.04	\$2,539.25	\$350.00	\$8,640.00
Earnings on Investments Total	\$322.04	\$2,539.25	\$350.00	\$8,640.00
Miscellaneous				
1000-831-0000 - Rental of Meeting Rooms	\$230.00	\$200.00	\$150.00	\$150.00
1000-871-0000 - Refunds for Overpayment	\$7.00	\$0.00	\$50.00	\$0.00
1000-892-0000 - Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$100.00	\$100.00
Miscellaneous Total	\$237.00	\$200.00	\$300.00	\$250.00
Total Revenue	\$320,233.96	\$335,616.61	\$331,589.39	\$933,040.00
Expenditures				
Salaries				
Library Service				
1000-100-110-0000 - Salaries	\$98,578.56	\$95,013.65	\$112,000.00	\$0.00
Library Service Total	\$98,578.56	\$95,013.65	\$112,000.00	\$0.00
Public Service and Programs				
1000-110-100-0000 - Salaries	\$0.00	\$0.00	\$0.00	\$55,729.00
1000-110-110-0000 - Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Public Service and Programs Total	\$0.00	\$0.00	\$0.00	\$55,729.00
Collection Development and Processing				
1000-120-100-0000 - Salaries	\$0.00	\$0.00	\$0.00	\$10,810.00
Collection Development and Processing Total	\$0.00	\$0.00	\$0.00	\$10,810.00
Facilities Operation and Maintenance				
1000-210-100-0000 - Salaries	\$0.00	\$0.00	\$0.00	\$8,165.00
Facilities Operation and Maintenance Total	\$0.00	\$0.00	\$0.00	\$8,165.00
Business Administration				
1000-230-100-0000 - Salaries	\$0.00	\$0.00	\$0.00	\$40,296.00
Business Administration Total	\$0.00	\$0.00	\$0.00	\$40,296.00
Employee Fringe Benefits				
Library Service				
System 1000-100-211-0000 - Ohio Public Employees Retirement	\$13,413.05	\$13,246.96	\$15,680.00	\$0.00
System 1000-100-213-0000 - Medicare	\$1,429.37	\$1,377.74	\$1,624.00	\$0.00
System 1000-100-225-0000 - Workers' Compensation	\$142.00	\$108.00	\$300.00	\$0.00
Library Service Total	\$14,984.42	\$14,732.70	\$17,604.00	\$0.00
Public Service and Programs				
System 1000-110-211-0000 - Ohio Public Employees Retirement	\$0.00	\$0.00	\$0.00	\$7,802.00
System 1000-110-213-0000 - Medicare	\$0.00	\$0.00	\$0.00	\$808.00
Public Service and Programs Total	\$0.00	\$0.00	\$0.00	\$8,610.00
Collection Development and Processing				
System 1000-120-211-0000 - Ohio Public Employees Retirement	\$0.00	\$0.00	\$0.00	\$1,513.00
System 1000-120-213-0000 - Medicare	\$0.00	\$0.00	\$0.00	\$157.00
Collection Development and Processing Total	\$0.00	\$0.00	\$0.00	\$1,670.00
Facilities Operation and Maintenance				
System 1000-210-211-0000 - Ohio Public Employees Retirement	\$0.00	\$0.00	\$0.00	\$1,143.00
System 1000-210-213-0000 - Medicare	\$0.00	\$0.00	\$0.00	\$118.00
Facilities Operation and Maintenance Total	\$0.00	\$0.00	\$0.00	\$1,261.00
Business Administration				
System 1000-230-211-0000 - Ohio Public Employees Retirement	\$0.00	\$0.00	\$0.00	\$5,642.00
System 1000-230-213-0000 - Medicare	\$0.00	\$0.00	\$0.00	\$585.00
System 1000-230-225-0000 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$250.00
Business Administration Total	\$0.00	\$0.00	\$0.00	\$6,477.00
Purchased and Contracted Services				
Library Service				

	1000-100-312-0000 - Travel and Meeting Expense	\$153.65	\$439.55	\$1,000.00	\$0.00
	1000-100-321-0000 - Telephone	\$3,163.64	\$2,829.68	\$3,500.00	\$0.00
	1000-100-322-0000 - Postage	\$188.40	\$227.12	\$500.00	\$0.00
Publicity	1000-100-329-0000 - Other - Communications,Printing and	\$869.87	\$170.93	\$1,200.00	\$0.00
Security Svc	1000-100-339-0000 - Other - Property Maint. Repair &	\$0.00	\$740.00	\$10,000.00	\$0.00
	1000-100-341-0000 - Property Insurance Premiums	\$2,608.00	\$2,754.00	\$3,500.00	\$0.00
	1000-100-342-0000 - Liability Insurance Premiums	\$728.00	\$1,141.00	\$1,500.00	\$0.00
	1000-100-343-0000 - Fidelity Bond Premiums	\$200.00	\$200.00	\$300.00	\$0.00
	1000-100-361-0000 - Electricity	\$6,003.05	\$5,100.84	\$8,000.00	\$0.00
	1000-100-362-0000 - Water and Sewage	\$1,044.00	\$1,044.00	\$1,200.00	\$0.00
	1000-100-363-0000 - Natural Gas	\$1,899.53	\$1,830.17	\$4,000.00	\$0.00
	1000-100-372-0000 - Uniform Accounting Network Fees	\$1,986.00	\$2,146.00	\$3,000.00	\$0.00
	1000-100-390-0000 - Other - Purchased and Contracted	\$46,499.55	\$56,548.79	\$80,000.00	\$0.00
Services	Library Service Total	\$65,343.69	\$75,172.08	\$117,700.00	\$0.00
	Public Service and Programs				
Publicity	1000-110-329-0000 - Other - Communications,Printing and	\$0.00	\$0.00	\$0.00	\$1,200.00
Services	1000-110-390-0000 - Other - Purchased and Contracted	\$0.00	\$0.00	\$0.00	\$10,000.00
	Public Service and Programs Total	\$0.00	\$0.00	\$0.00	\$11,200.00
	Collection Development and Processing				
	1000-120-371-0000 - Auditing Services	\$1,902.40	\$0.00	\$7,000.00	\$0.00
Services	1000-120-390-0000 - Other - Purchased and Contracted	\$0.00	\$0.00	\$0.00	\$15,000.00
	Collection Development and Processing Total	\$1,902.40	\$0.00	\$7,000.00	\$15,000.00
	Facilities Operation and Maintenance				
	1000-210-321-0000 - Telephone	\$0.00	\$0.00	\$0.00	\$3,500.00
Security Svc	1000-210-339-0000 - Other - Property Maint. Repair &	\$0.00	\$0.00	\$0.00	\$10,000.00
	1000-210-361-0000 - Electricity	\$0.00	\$0.00	\$0.00	\$8,000.00
	1000-210-362-0000 - Water and Sewage	\$0.00	\$0.00	\$0.00	\$1,200.00
	1000-210-363-0000 - Natural Gas	\$0.00	\$0.00	\$0.00	\$3,000.00
Services	1000-210-390-0000 - Other - Purchased and Contracted	\$0.00	\$0.00	\$0.00	\$49,000.00
	Facilities Operation and Maintenance Total	\$0.00	\$0.00	\$0.00	\$74,700.00
	Information Services				
Services	1000-220-390-0000 - Other - Purchased and Contracted	\$0.00	\$0.00	\$0.00	\$6,000.00
	Information Services Total	\$0.00	\$0.00	\$0.00	\$6,000.00
	Business Administration				
	1000-230-312-0000 - Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$1,000.00
	1000-230-322-0000 - Postage	\$0.00	\$0.00	\$0.00	\$350.00
	1000-230-341-0000 - Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$3,500.00
	1000-230-342-0000 - Liability Insurance Premiums	\$0.00	\$0.00	\$0.00	\$1,500.00
	1000-230-343-0000 - Fidelity Bond Premiums	\$0.00	\$0.00	\$0.00	\$300.00
	1000-230-371-0000 - Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00
	1000-230-372-0000 - Uniform Accounting Network Fees	\$0.00	\$0.00	\$0.00	\$3,000.00
	Business Administration Total	\$0.00	\$0.00	\$0.00	\$9,650.00
	Library Materials and Information				
	Library Service				
	1000-100-411-0000 - Books and Pamphlets	\$28,713.54	\$35,599.38	\$40,000.00	\$0.00
	1000-100-412-0000 - Periodicals	\$2,610.04	\$2,746.19	\$4,500.00	\$0.00
	1000-100-413-0000 - Audiovisual Materials	\$1,218.23	\$1,870.13	\$3,500.00	\$0.00
	1000-100-414-0000 - Computer Services and Information	\$1,007.96	\$1,275.43	\$4,000.00	\$0.00
	1000-100-416-0000 - Library Material Repair and Restoration	\$0.00	\$0.00	\$1,000.00	\$0.00
	Library Service Total	\$33,549.77	\$41,491.13	\$53,000.00	\$0.00

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Collection Development and Processing				
1000-120-411-0000 - Books and Pamphlets	\$0.00	\$0.00	\$0.00	\$40,000.00
1000-120-412-0000 - Periodicals	\$0.00	\$0.00	\$0.00	\$4,500.00
1000-120-413-0000 - Audiovisual Materials	\$0.00	\$0.00	\$0.00	\$3,500.00
1000-120-416-0000 - Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$1,000.00
Collection Development and Processing Total	\$0.00	\$0.00	\$0.00	\$49,000.00
Information Services				
1000-220-414-0000 - Computer Services and Information	\$0.00	\$0.00	\$0.00	\$3,000.00
Information Services Total	\$0.00	\$0.00	\$0.00	\$3,000.00
Supplies				
Library Service				
1000-100-451-0000 - General Administrative Supplies	\$8,859.46	\$12,136.88	\$25,000.00	\$0.00
1000-100-452-0000 - Property Maintenance/Repair Supplies	\$0.00	\$426.13	\$0.00	\$0.00
1000-100-459-0000 - Other - Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Library Service Total	\$8,859.46	\$12,563.01	\$25,000.00	\$0.00
Public Service and Programs				
1000-110-451-0000 - General Administrative Supplies	\$0.00	\$0.00	\$0.00	\$8,000.00
Public Service and Programs Total	\$0.00	\$0.00	\$0.00	\$8,000.00
Collection Development and Processing				
1000-120-451-0000 - General Administrative Supplies	\$0.00	\$0.00	\$0.00	\$4,000.00
Collection Development and Processing Total	\$0.00	\$0.00	\$0.00	\$4,000.00
Business Administration				
1000-230-451-0000 - General Administrative Supplies	\$0.00	\$0.00	\$0.00	\$8,000.00
Business Administration Total	\$0.00	\$0.00	\$0.00	\$8,000.00
Other				
Library Service				
1000-100-510-0000 - Dues and Memberships	\$1,254.00	\$1,389.00	\$2,750.00	\$0.00
1000-100-520-0000 - Taxes and Assessments	\$379.50	\$376.73	\$1,000.00	\$0.00
Library Service Total	\$1,633.50	\$1,765.73	\$3,750.00	\$0.00
Business Administration				
1000-230-510-0000 - Dues and Memberships	\$0.00	\$0.00	\$0.00	\$3,500.00
1000-230-520-0000 - Taxes and Assessments	\$0.00	\$0.00	\$0.00	\$1,000.00
Business Administration Total	\$0.00	\$0.00	\$0.00	\$4,500.00
Capital Outlay				
Capital Outlay				
1000-760-720-0000 - Land Improvement	\$0.00	\$0.00	\$1,000.00	\$1,000.00
1000-760-750-0000 - Furniture and Equipment	\$12,822.84	\$0.00	\$10,000.00	\$10,000.00
Capital Outlay Total	\$12,822.84	\$0.00	\$11,000.00	\$11,000.00
Total Expenditures	\$237,674.64	\$240,738.30	\$347,054.00	\$337,068.00
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets				
1000-912-0000 - Sale of Personal Property	\$0.00	\$0.00	\$0.00	\$0.00
1000-919-0000 - Other - Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets Total	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00

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Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out				
1000-910-910-0000 - Transfers - Out	-\$30,000.00	-\$40,000.00	-\$315,000.00	-\$650,000.00
Transfers - Out Total	-\$30,000.00	-\$40,000.00	-\$315,000.00	-\$650,000.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies				
1000-930-930-0000 - Contingencies	\$0.00	-\$94.30	-\$1,500.00	-\$1,500.00
Contingencies Total	\$0.00	-\$94.30	-\$1,500.00	-\$1,500.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	-\$30,000.00	-\$40,094.30	-\$316,500.00	-\$651,500.00
Fund Balance 12/31	\$320,692.16	\$375,476.17	\$43,511.56	-\$12,016.44
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$320,692.16	\$375,476.17	\$43,511.56	-\$12,016.44

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

BRADFORD PUBLIC LIBRARY				
MIAMI COUNTY				
2024 BUDGET REVISED				
YEAR 2023				
Fund Classification:	4001 Capital Projects			
	2021	2022	Current 2023	2024
Description				
Fund Balance 1/1	\$83,674.31	\$113,775.32	\$114,174.52	\$360,574.52
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Earnings on Investments				
4001-701-0000 - Interest or Dividends on Investments	\$101.01	\$865.52	\$1,400.00	\$2,880.00
Earnings on Investments Total	\$101.01	\$865.52	\$1,400.00	\$2,880.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$101.01	\$865.52	\$1,400.00	\$2,880.00
Expenditures				
Purchased and Contracted Services				
Library Service				
4001-100-390-0000 - Other - Purchased and Contracted Services	\$0.00	\$0.00	\$10,000.00	\$0.00
Library Service Total	\$0.00	\$0.00	\$10,000.00	\$0.00
Facilities Operation and Maintenance				
4001-210-390-0000 - Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$10,000.00
Facilities Operation and Maintenance Total	\$0.00	\$0.00	\$0.00	\$10,000.00
Capital Outlay				
Capital Outlay				
4001-760-710-0000 - Land	\$0.00	\$40,466.32	\$20,000.00	\$0.00
4001-760-720-0000 - Land Improvement	\$0.00	\$0.00	\$20,000.00	\$0.00
4001-760-740-0000 - Building Improvements	\$0.00	\$0.00	\$20,000.00	\$0.00
Capital Outlay Total	\$0.00	\$40,466.32	\$60,000.00	\$0.00

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Total Expenditures	\$0.00	\$40,466.32	\$70,000.00	\$10,000.00
Other Financing Sources & Uses				
Sources				
4001-931-0000 - Transfers - In	\$30,000.00	\$40,000.00	\$315,000.00	\$650,000.00
Transfers - In Total	\$30,000.00	\$40,000.00	\$315,000.00	\$650,000.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$30,000.00	\$40,000.00	\$315,000.00	\$650,000.00
Fund Balance 12/31	\$113,775.32	\$114,174.52	\$360,574.52	\$1,003,454.52
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$113,775.32	\$114,174.52	\$360,574.52	\$1,003,454.52
Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.				

14. Recommend approval of the following handbooks for the 2023-2024 school year:

Teacher  
Substitute Teacher  
Student - Elementary  
Student - JH/HS  
Athletic

15. Recommend approval of the bus routes for the 2023-2024 school year with potential revisions as needed.
16. Recommend approval of the contract between the Council on Rural Services and the Bradford Exempted Village School District in the amount of \$40.00 per day per student that is assigned to CORS, Achievement for Educational Success (ACES)
17. Recommend approval of the following resolution:

Whereas the Bradford Board of Education wishes to advertise and receive bids for the purchase of 1 or more school buses (note...this resolution does not tie us to a bus purchase, simply to allow a bid through the collaborative EPC bidding process)

Therefore, be it resolved the Bradford Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one school bus.

18. Recommend approval of a contract for student accidental insurance proposal through Gerber Life Insurance Company, Zevitz Student Accident Insurance Services, Inc., for the 2023-2024 school year for a total premium of \$3,596.20.
19. Recommend that the Board of Education appoint a representative to create documents for advertising "Request for Qualification for a Criteria Architect/Engineer" to be distributed as soon as possible to potential consultants based on a process to be determined.
20. Recommend a contract with OnSolve, LLC (One Call Now) for Parent Broadcast Plan for the 23-24 school year in the amount of \$983.35.

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21. Recommend acceptance of the Food Service Compliance Report as authored by Food Service Coordinator, Deb Didier
22. Recommend approval of the following resolution for Blizzard Bags

*RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN WHEREAS, the Bradford Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and WHEREAS, section 3313.482 authorizes a board of education to adopt a resolution to provide "Blizzard Bags" opportunities for students in lieu of attendance on such days of closure; NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Bradford Board of Education hereby approves the following plan. PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS Pursuant to Ohio Revised Code section 3313.482, the board of education of Bradford hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of THREE school days because of the closing of schools for any of the reasons specified in section 3313.482. 1) This plan is adopted, pursuant to approval of the board of education, 2) This plan includes the written consent of the teachers' employee representative as designated under division - as outlined in the negotiated agreement allowing for these days AFTER potential make up days before March testing. 3) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or in person.*

23. Recommend a contract with Frontline for use of Absence & Substitute Management in the amount of \$3,740.41 for the 2023-2024 school year.
24. Recommend approval for tuition reimbursement for Jamie Slnk in the amount of \$200.00 for the following course completions at the University of The People:
  - Creating Positive Classroom Environments - 3 semester hours
  - Assessment and Evaluation - 1 semester hour
25. Recommend approval for tuition reimbursement for Haley Lear in the amount of \$900.00 for the following course completions at Liberty University:
  - Professional, Ethical, and Legal Issues in School Counseling - 3 hours
  - Multicultural Counseling - 3 hours
26. Recommend approval of a stipend of \$250.00 per bus to clean, wash, and wax buses, and \$75.00 to clean, wash, and wax van:
  - Doug Lavey - Bus #21 and #20
  - Cross Country Team - Box #14
  - Track Team - Bus #13
  - Football Team - Bus #2
  - Football Team - Van
27. Recommend changing the salary for bus drivers to allow for 11 total hours in a day at regular salary. For any hours in excess of 11, the driver will be paid at a rate of substitute driver pay.
28. Recommend that the Board of Education grant authority to the Superintendent and Treasurer to acquire and accept bids for seal coating and striping the parking lots as directed by the Maintenance Supervisor. This shall not exceed \$15,315.00 and shall be awarded to Penny's Blacktop Maintenance as they were the lowest quote.
29. Recommend approval to sell the tractor & batwing mower using sealed bids not before July 20, 2023 with a reserve of \$10,000.00.

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30. Recommend accepting a Memorandum of Understanding with the Education Service Center of Central Ohio for training our instructor for the new Mathematical, Modeling, and Reasoning Course.
31. Recommend approval of an out-of-state trip in the school van for 3 teachers to train in Nashville, Tennessee, June 18-20, 2023.
32. Recommend approval of Jump Start for the incoming Kindergarteners August 1-3, 2023.
33. Recommend approval of an agreement with Hudl for the use of Hudl streaming Service in the amount of \$8,000.00. Additional cost required to implement this project and other needs for the athletic facilities to hardware necessary equipment will be at a price not to exceed \$5,000.00.
34. Recommend approval of the purchase of 16 helmets at \$550.50 each, along with shoulder pads and freight for a total of \$10,575.95.
35. Recommend approval to apply for EPA Clean School Bus Grant for the replacement of one school bus with an electric version bus.

*END OF CONSENT AGENDA*

**WHEREAS** this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

**WHEREAS** this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

Motion: Mr. Besecker; Second: Dr. Swabb

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 4-0***  
***RESOLUTION NO. 057-2023***

36. Recommend approval to hire Maggie Manuel for a substitute teacher for the Summer School Program at a rate of \$20.00 per hour.

Motion: Mrs. Hill; Second: Mr. Besecker

Mr. Manuel	abstained	A	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 3-0***  
***RESOLUTION NO. 058-2023***

37. Recommend that the Board of Education grant authority to the Superintendent and Treasurer to acquire and accept quotes for asphaltting the access road and connecting areas as directed by the Maintenance Supervisor. This shall not exceed \$41,000.00.

Award to Wagner as a quote of \$ 31,660.00

38. Recommend that the Board of Education grant authority to the Superintendent and Treasurer to acquire and accept quotes for asphalt preparation for a parking area near the bus barn as directed by the Maintenance Supervisor. This shall not exceed \$9,000.00.
39. Recommend that the Board of Education grant authority to the Superintendent and Treasurer to increase the electrical contract with Shoreline Electric to add a DC Fast Charger to the electrical contract in the bus barn. This shall not exceed \$5,000.00.
40. Recommend that the Board of Education grant authority to the Superintendent and Treasurer to acquire and accept bids for purchasing a 9 passenger (plus the driver) van. This shall not exceed the cost of \$96,000. The Board of Education wishes to waive all policy with regard to bidding and furthermore recognizes that the vehicle is not classified as a school bus under ORC 3313.172, 3327.08. The purchase is not subject to state or federal bidding requirements. The purchase of the vehicle is in accordance with auto manufacturer government fleet assistance. The van will be adequately equipped to meet specifications of the ORC with regard to proper transport of students and others for extracurricular activities and associated transport.
41. Recommend the Board of Education grant authority to the Superintendent and Treasurer to acquire and accept quotes for a new lawn mower as directed by the Maintenance Supervisor. This shall not exceed \$18,000.00.

Motion: Mr. Manuel; Second: Mrs. Hill

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 4-0***  
***RESOLUTION NO. 059-2023***



42. Rita Leis - Elementary Secretary retiring effective August 31, 2023. Rita Leis will be entitled during the month of August to 10 days of per diem pay in order to train the new secretary

Motion: Mr. Manuel; Second: Mrs. Hill

Mr. Manuel	I	Mrs. Hill	abstain	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 3-0***  
***RESOLUTION NO. 060-2023***

**SECOND AND FINAL READING FOR THE FOLLOWING NEOLA POLICIES:**

**Policies Recommended for the BOE (41.2 Winter 2023 Update)**

- po0131.1 (New for BEVSD) - Technical Corrections
- po1439 - Holidays
- po1615 - Tobacco Use Prevention
- po2114 - Meeting State Performance Indicators
- po2271- College Credit Plus Program
- po2412 - Homebound Instruction Program
- po3120.09 (Rescind) - Volunteers
- po3215 - Tobacco Use Prevention
- po4120.09 (Rescind) - Volunteers
- po4215 - Tobacco Use Prevention
- po4439 - Holidays
- po5310 - Health Services
- po5460 - Graduation Requirements
- po5512 - Tobacco Use Prevention
- po5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- po6325 - Procurement - Federal Grants/Funds
- po7434 - Tobacco Use Prevention
- po7540 - Technology
- po7540.01 - Technology Privacy
- po7540.02 - Web accessibility, Content, Apps, and Services
- po7540.03 - Student Technology Acceptable Use and Safety
- po7540.04 - Staff Technology Acceptable Use and Safety
- po8120 (Replacement for 3120.09 & 4120.09) - Volunteers
- po8300 - Continuity of Organizational Operations Plan
- po8305 - Information Security
- po8315 - Information Management
- po8390 - Animals on District Property
- po8400 - School Safety
- po8420 - Emergency Situations at Schools
- po8462 - Student Abuse and Neglect
- po9160 - Public Attendance at School Events

Tuesday, June 20, 2023

**AG's Approved by the Superintendent (41.2 Winter 2023 Update)**

- ag2271 - College Credit Plus Program
- ag2412 - Homebound Instruction
- ag2623D - Standards Relative to the Ethical Use of Assessments by Staff
- ag4120.09 (Rescind) - Use of Unpaid Volunteer Aids
- ag5460A (Replacement) - Criteria for Awarding the Diploma With Honors
- ag5460B (New for BEVSD) - Criteria for Credit Flexibility Plan
- ag5460D - Diploma Seals
- ag5500A - Student Conduct in School
- ag7540 - District Information & Technology Resources
- ag7540A - Staff and Student Training Regarding the Internet
- ag7540.02 - Web Content and Functionality Specifications
- ag7540.03 - Student Technology Acceptable Use and Safety
- ag7540.04 - Staff Technology Acceptable Use and Safety
- ag8300 - Continuity of Organizational Operations Plan
- ag8305 - Collection, Classification, Retention, Access, and Security of District Data/Information
- ag8305A - Information Security Responsibilities
- ag8305B - Cybersecurity Incident Management
- ag8350C - Notification Cybersecurity Incident
- ag 8315 - Litigation Hold Procedure
- ag8400A (New) - Threat Assessment and Intervention (NTAC)
- ag8420 - Emergency Procedures
- ag8420A - Severe Weather and Tornadoes
- fm5610F1 - January 2023 Notification of Emergency Removal
- fm5610F2 - January 2023 Notice of Intent to Suspend
- fm5610F3 - Vol. 41, No. 2 - January 2023 Replacement Notice of Suspension
- fm5610F6 - Vol. 41 No. 2 - Technology Update - January 2023 Replacement Student Technology Acceptable Use and Safety Agreement
- fm5610F7 - Vol 41, No. 2 - January 2023 Replacement Notice of Expulsion
- fm7540.03F1 - Vol. 41, No. 2 - Technology Update - January 2023 Replacement Student Technology Acceptable Use and Safety Agreement
- fm7540.04F1 - Vol. 41, No. 2 - Technology Update - January 2023 Replacement Staff Technology Acceptable Use and Safety Agreement

Motion: Mr. Manuel; Second: Mr. Besecker

Mr. Manuel	A	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 3-0  
RESOLUTION NO. 061-2023***

**ENTER EXECUTIVE SESSION (IF NECESSARY)**

**Tuesday, June 20, 2023**

X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

       (G) (6) Specialized details of off security arrangements

Motion: Mr. Besecker; Second: Mr. Manuel

Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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***MOTION PASSED 4-0***  
***RESOLUTION NO. 062-2023***

**ENTER EXECUTIVE SESSION at: 6:57 PM**


**EXIT EXECUTIVE SESSION at: 7:12 PM**

**ADJOURNMENT**

Motion: Mr. Manuel; Second: Mr. Besecker

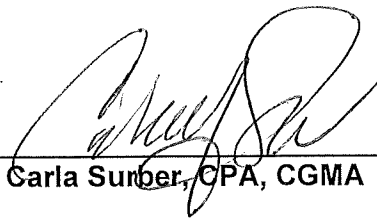
Mr. Manuel	I	Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	ABSENT	Mr. Besecker	I
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**TIME: 7:13 PM**



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Dr. Scott Swabb



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Mrs. Carla Surber, CPA, CGMA